



Combining Artificial Intelligence and smart sensing
Toward better management and improved quality
of LIFE in chronic obstructive pulmonary disease

D8.2 – Communication basics (project logo, website, brochure, poster)

Project Information

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Granting authority	European Health and Digital Executive Agency
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Duration	54 months
Project Coordinator	Alessandro Tognetti (UNIFI)
Project Website	www.tolife-project.eu

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Dissemination Level

PU	Public, fully open, e.g. web (Deliverables flagged as public will be automatically published in CORDIS project's page)	x
SEN	Sensitive, limited under the conditions of the Grant Agreement	
Classified R-UE/EU-R	EU RESTRICTED under the Commission Decision No2015/444	
Classified C-UE/EU-C	EU CONFIDENTIAL under the Commission Decision No2015/444	
Classified S-UE/EU-S	UE/EU-S – EU SECRET under the Commission Decision No2015/444	

Document Log

Version	Date	Description of Change
V1.0	16/12/2022	Final draft
V1.1	19/12/2022	Final version



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1 Executive Summary

Deliverable 8.2 is a report on the Professional Communication material and tools developed at the beginning of the project to be used by the project consortium in order to define a project's graphic identity and to communicate project's objectives and expected results to a wide public.

Therefore, the main content of this document is focused on the description of the project graphic identity and the main tools already developed and in use by the Consortium.

2 Introduction

The TOLIFE's Professional Communication Kit consists in a series of materials that identify the project from a visual point of view and some tools to be used for communication/dissemination purposes without asking prior advice on contents; project partners are always required to inform the Communication and Dissemination Manager about the specific channels where the Communication material will be used (Event, articles, conferences, meetings, social media).

The Communication basics of TOLIFE project is composed by:

1. TOLIFE logo and Graphic Identity
2. Project website
3. Brochure
4. Poster 100X70

Additional communication material, such as an introductory project video and press release, has been developed to support partners in dissemination and communication activities; a package of templates with a common graphic identity have been shared inside the project private area to be used for official reporting and documents.

The Project Communication basics will be published and downloadable for free from the page [COMMUNICATION TOOLKIT](#) of the website.



3 Project logo and graphic identity

The project logo has been developed by UNIPI, with the support of BEWH and CNR, at the beginning of the project, and it will be used for all communication activities. Some alternative drafts have been produced and the Project Coordinator selected the one which better represents the project. The selected logo is the one below and it has been designed in 3 version: a simple version with the project acronym (a coloured and a white version) and a complete version with the project full name (coloured and white).



Figure 1: Project logo - simple version

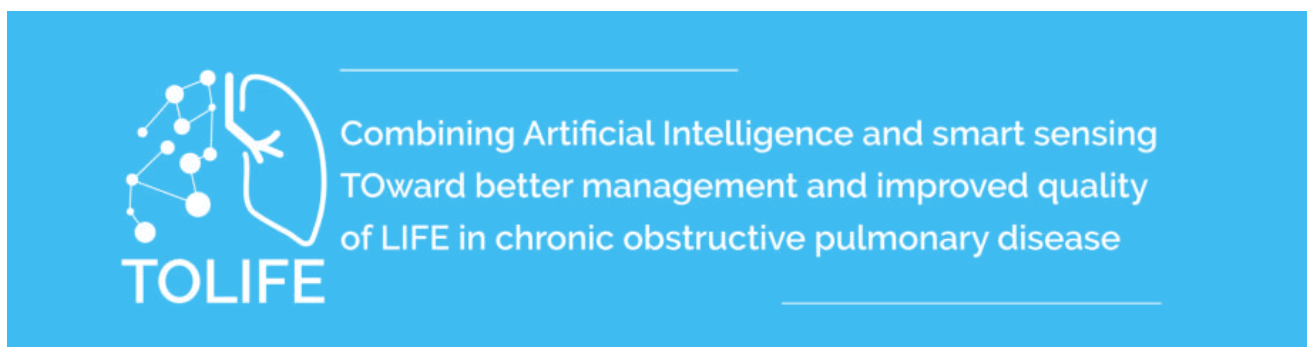


Figure 2: Project logo - full version



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A banner composed by the full logo, the project acknowledgment and the EU flag has been developed to give partners a ready to use image for dissemination purposes.

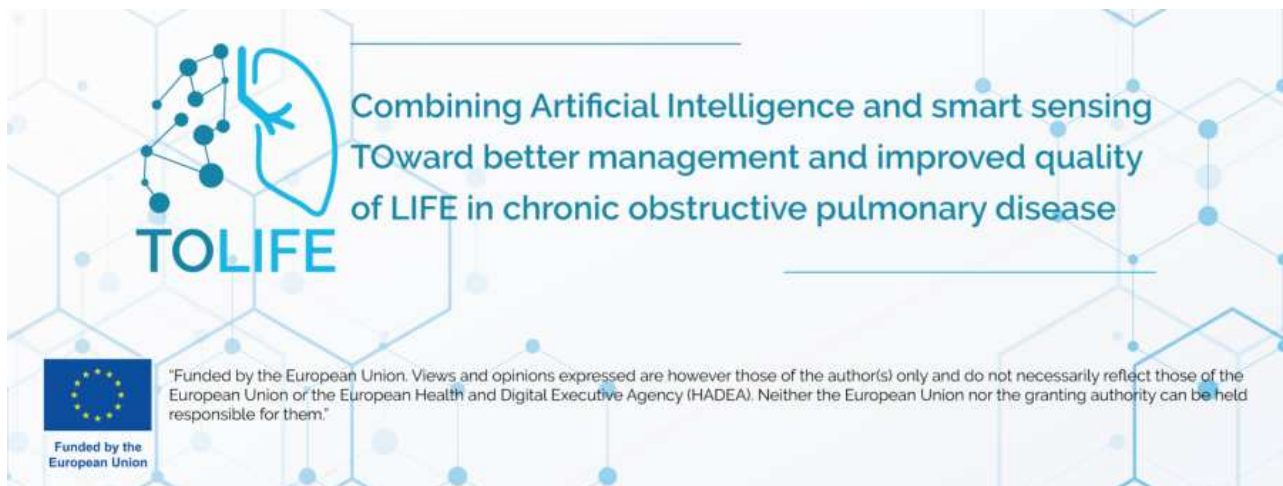
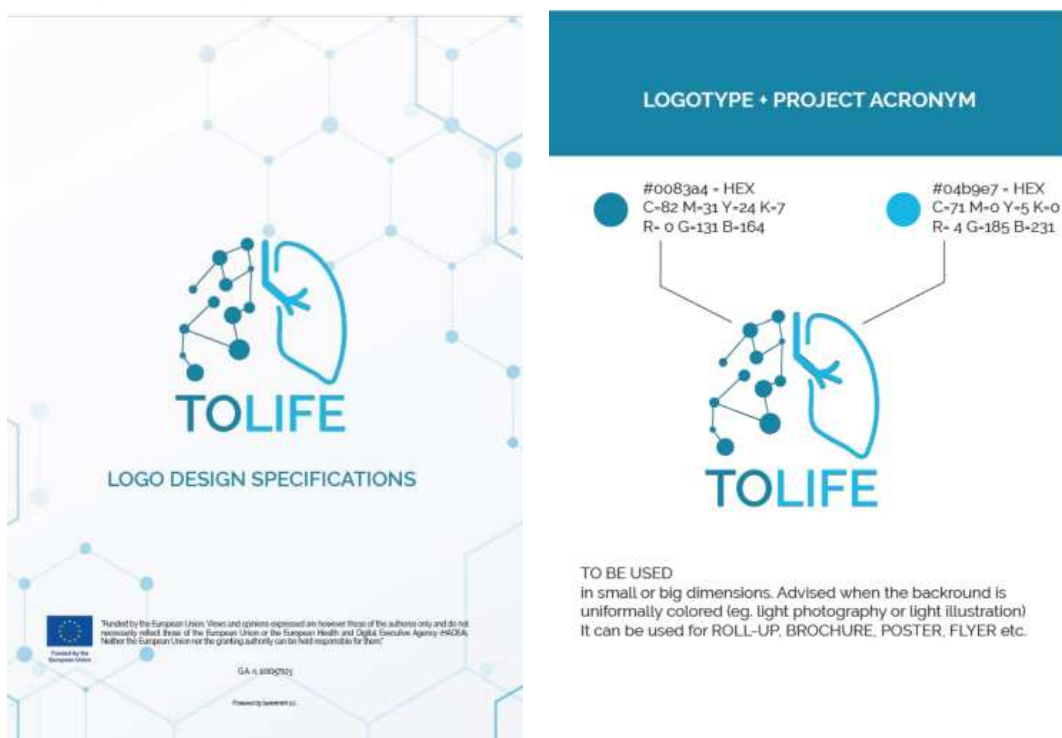


Figure 3: Full Project Logo + acknowledgement

How to use the logo, which colours and fonts to be used, how to combine the logo with the EU acknowledgment are reported in a the "Logo design Specification" document available for partners inside the private area (see Annex I).



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Figure 4: Logo Design Specifications - some examples

4 Project website

To ensure maximum visibility to the TOLIFE objectives and results we have set up a project website registered in the “eu” domain and with intuitive URLs to increase hit rates: <https://www.tolife-project.eu>

TOLIFE website provides:

- a brief overview of the project and further details about its objectives, structure and expected impacts;
- the composition of the project consortium, the links to the partners’ websites and the contact of the project coordinator;
- access to the project public deliverables and to the dissemination material prepared (e.g. brochures, posters, press release and presentations);
- information about TOLIFE news & events, such as TOLIFE meetings and workshops, as well as conferences and external events where the project will have an active role (e.g. presentation of paper(s), organisation of sessions, stands with demos, etc.).

The public website has several sections and sub sections devoted to present the project to external visitors, all accessible from the home page and described into details in the following paragraphs.

In each section, at the bottom of the pages, you can find:

- ✓ the acknowledgement of the EU co-funding, also by the inclusion of the relevant logo claiming that “Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Health and Digital



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Executive Agency (HADEA). Neither the European Union nor the granting authority can be held responsible for them”;

- ✓ the logos of TOLIFE social profiles: [Twitter](#) and [LinkedIn](#);
- ✓ some TOLIFE project details.

Moreover, each page shows an icon, in the shape of a plus, that opens when clicked showing the feeds of the main TOLIFE’s social networks.

A detailed description of the TOLIFE Project website is available in D8.1 Project Website submitted at M3.



Figure 5: TOLIFE Project Website

5 Project brochure

The main objective of the project brochure is to provide TOLIFE audience an attractive and written project overview and a summary of the main project objectives and characteristics.

To assist the dissemination effort, the attractive and professional brochure is published on the project website.

The text is designed considering not only experts, but also an interested non-specialist. Furthermore, the brochure includes the website address, the project details and provides basic information on TOLIFE’s Consortium. All partners’ logos are also displayed.

The brochure can be circulated in printed form, e.g. it can be handed out at conferences or other events; on the other hand, also an electronic version (e.g. PDF file) can be circulated.



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The brochure is divided into several sections:

- PARTNERS:** Logos of various partners including Universities of Pisa, TIMELEX, beWarrant, POLITECNICO, techedge, ISGlobal, pri, EFA, and others.
- SOCIAL CHANNELS:** Twitter and LinkedIn icons with the text "Follow Us!" and the website "www.tolife-project.eu".
- PROJECT DETAILS:** Project number 101057103, full title, acronym (TOLIFE), granting authority (European Health and Digital Executive Agency), start date (1 September 2022), duration (54 months), and EU contribution (5,968,859 Euro).
- CONTACTS:** Names and roles of project coordinators (Alessandro Tognetti, Isella Vicini, Marco Laurino), technical manager, grant office, and project management office.
- CLINICAL STUDIES:**
 - Clinical Study A: Observational cohort:** A group of 150 patients will be followed for 12 months in the period February 2024-June 2025 by registering exacerbations and by performing periodic clinical examinations to provide the clinical references for the Artificial intelligence tools.
 - Clinical Study B: Validation cohort:** A group of 130 patients will be followed for 12 months in the period September 2025-March 2027 with the set of smart sensors. During study B, the prediction of exacerbations and assessment of health outcomes enabled by the analytics tools will be made available to the clinicians through a software interface to support the clinician decisions for a precise and optimized management of COPD.
- PULMONARY DISEASE:** Text explaining that Chronic obstructive pulmonary disease (COPD) is a highly prevalent chronic condition and that optimal treatment needs to focus on both the characteristics and consequences of the lung disease itself and the diagnosis and treatment of comorbidities.
- SMART-SENSORS:** A grid of images showing various smart devices: Smartwatch, Home IoT & Wearables, Smartphone, Smart-LED, and Smart-Screens.
- PROJECT OBJECTIVES:**
 - ARTIFICIAL INTELLIGENCE:** Artificial intelligence based solution: able to smartly process daily life patient-specific data captured by unobtrusive sensor technologies.
 - NEW SOFTWARE TOOL:** Analytics tools able to process patterns of daily life patient-specific data to predict exacerbations.
 - COLLECTION DATA:** To develop a multisource platform or supporting ongoing and future research on chronic obstructive pulmonary disease monitoring and management.

Figure 6: TOLIFE Project Brochure

6 Project Poster

The main purpose of the poster is to catch the audience attention. The poster focuses on the visual aspects and the content is clear and easily understandable by the target end users.

Regarding the layout and design, the poster shows the TOLIFE project’s logo and the colours emphasizing the link to the project’s graphic.

From the content point of view, the poster illustrates project objectives, expected impacts as well as all partners’ logos. At the bottom all the project details can be found.

It is possible to download it from the project website.



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Combining Artificial Intelligence and smart sensing Toward better management and improved quality of LIFE in chronic obstructive pulmonary disease

PROJECT

TOLIFE will clinically validate an artificial intelligence (AI) solution to process daily life patient data captured by unobtrusive sensors to enable optimised/personalised treatment, assessment of health outcomes and improved quality of life in chronic obstructive pulmonary disease (COPD) patients.

PULMONARY DISEASE

Chronic obstructive pulmonary disease (COPD) is a highly prevalent chronic condition. While COPD is a lung disease, it is mainly the exacerbations and extrapulmonary comorbidities which affect the quality of life, health care costs, and prognosis. The optimal COPD treatment needs to focus on both the characteristics and consequences of the lung disease itself and the diagnosis and treatment of comorbidities.

OBJECTIVES

- ARTIFICIAL INTELLIGENCE**
Artificial intelligence based solution able to smartly process daily life patient-specific data captured by unobtrusive sensor technologies.
- NEW SOFTWARE TOOL**
Analytics tools able to process patterns of daily life patient-specific data to predict exacerbations.
- COLLECTION DATA**
To develop a multisource platform or supporting ongoing and future research on chronic obstructive pulmonary disease monitoring and management.

SMART-SENSORS

- SMARTWATCH**
- HOME KIT & WEBSERVICES**
- SMARTPHONE**
- SMART-BED**
- SMART-SHOES**

CLINICAL STUDIES

Clinical Study A: Observational cohort

A group of 150 patients will be followed for 12 months in the period February 2024-June 2025 by registering exacerbations and by performing periodic clinical examinations to provide the clinical references for the Artificial Intelligence tools.

Clinical Study B: Validation cohort

A group of 130 patients will be followed for 12 months in the period September 2025-March 2027 with the set of smart sensors. During study B, the prediction of exacerbations and assessment of health outcomes enabled by the analytics tools will be made available to the clinicians through a software interface to support the clinician decisions for a precise and optimized management of COPD.

PARTNERS

PROJECT DETAILS

Project number: 101071103
Project full title: Combining Artificial Intelligence and smart sensing Toward better management and improved quality of LIFE in chronic obstructive pulmonary disease
Project acronym: TOLIFE
Granting authority: European Health and Digital Executive Agency
Start date: 1 September 2023
Duration: 64 months
EU contribution: Euro 5,688,250

CONTACTS

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GRANT OFFICE
PROJECT MANAGEMENT OFFICE
tolife-grant@hda.eu

Visit the website!

www.tolife-project.eu

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Powered by **telus** S.p.A.

Figure 7: TOLIFE Project Poster



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7 Other dissemination materials

7.1 Roll-up

A general roll-up was developed at the beginning of the project and shared with the partners with the aim of use it during events. The roll-up was used, for example, at the kick-off meeting to customize the meeting room.

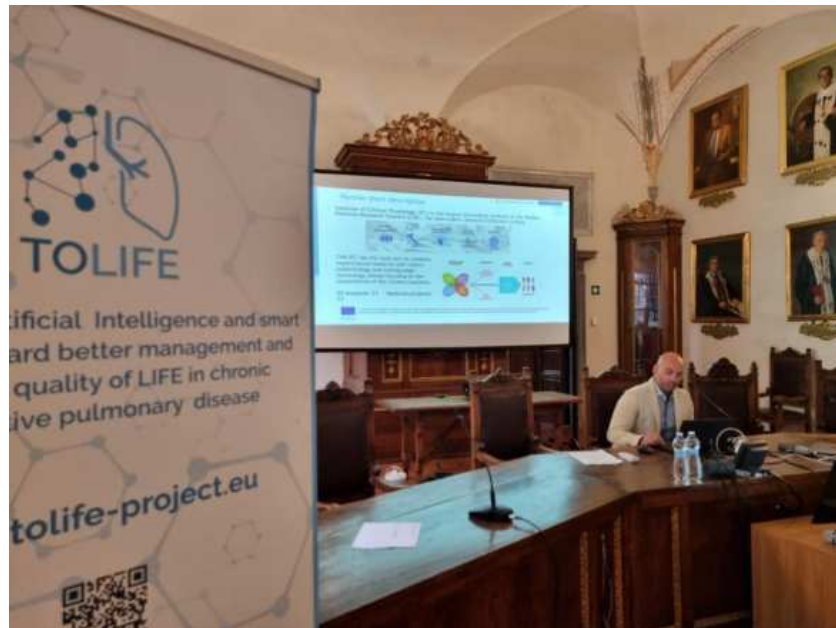


Figure 8: TOLIFE roll-up at the kick-off meeting





Figure 9: TOLIFE roll-up



7.2 Project video

A 2:33 minutes video about TOLIFE project was produced to disseminate the objectives and expected impact of the project to policy makers, stakeholders and to the general public.

The video was uploaded on TOLIFE project website and YouTube channel at the following link: <https://www.youtube.com/watch?v=N6H-wPMobug>

Video production has been managed by BEWH and the support of a professional video maker. The script of the video was drafted in collaboration with the Project Coordinator (UNIFI).

The video intends to give an overview of TOLIFE project objectives, from the problem the project intended to solve until the expected results.

To explain scientific and technical issues concerning the project in an easier and effective way, it was chosen to develop an animated video with a special main character: an oxygen molecule. The molecule, using a storytelling approach, explains the problem that the project is addressing, what the project will develop and how TOLIFE will be able to improve patients' quality of life.

The video is provided with English subtitles to improve accessibility.

7.3 Making the video: process steps

Consultation

A dedicated team consisting of a production manager, a graphic designer, a scientific editor, and an animator has been set up for the development of the project video. Some initial ideas and understanding in detail have been collected to exactly build how you see the story being told.

Script development

Following the initial consultation, a detailed script has been written forming the basis of the film and the development of the storyboard.

Feedback

This process is crucial during the script development. After approval, it is moved onto the next stage.

Script writing

A finalized version of the script has been written and used for the next stage of the process.

Storyboarding

A series of stills has been used to tell the story in pictures; any character design has also been done during this process.

Animation planning

This stage is connected to the above and started once the storyboarding has been confirmed.

Animation

This is where the bulk of the work is carried out, by animating the film in line with the storyboard. This required regular feedback during the process and has been coordinated by the dissemination manager.

Editing

This was an ongoing process to ensure that any tweaks and edits were made as and when they were needed.

Voiceover

A professional voice over of any narrative has been recorded and applied to the film.

Sound design

Once the animation itself has been finalized, a complete set of sound effects has been added. This adds another dimension to the film and adds further impact to how the story is told.



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Music

Connected to the point above, an engaging background track has been selected to again add an additional mood and help to create more of an impact. Music was professionally sourced or produced especially.

Text and graphics

Supporting text and graphics have been created and added where and if necessary.

Hosting

All content has been sourced, produced, and hosted for the project. All legal ownership of copyright has also been transferred across.

Promotion

Furthermore, the video will be promoted on TOLIFE project YouTube Channel at the following link: <https://www.youtube.com/watch?v=N6H-wPMobug>

Other social media platforms (Vimeo, Facebook, Twitter, etc.) have been used too for hosting and for large distribution. The video is published and promoted on the project website, and it will be used to present in an easier way project objectives.

7.3.1 Script

Here is the script of the video:

The combination of Artificial Intelligence and Smart Sensing technologies can improve life quality in patients affected by Chronic Obstructive Pulmonary Disease (COPD). Measuring lung function alone is not sufficient to make the optimal therapeutic decision although COPD Exacerbations impact on patients' wellbeing, hospitalization, survival outcomes and healthcare costs.

TOLIFE is a European project involving 12 partners from four different countries that aims to help patients through an AI-Based solution. Technology will be used to collect Daily life patient data for a better management of COPD.

Unobtrusive sensing sources will be used to collect personal data about environment, patient's lifestyle, and responses such as symptoms, performance, psychophysiological signals.

Patients will be equipped by:

- Smart mattresses cover to collect data about Sleep quality, Heart and Breath rate, Environment, patient sounds.
- Smart shoes to measure Walking patterns, Mobility, Gait speed
- Smartwatch to measure HR / HRV, ECG, SpO2, Patient sounds, Mobility, Light exposure
- Smartphone to measure Mobility, Patient sounds, social interaction, Light exposure
- Home IoT and webservices to measure body weight and composition, indoor air quality, weather condition

All the daily patterns of patient-specific data will be stored in the cloud. Custom analytics tools will analyze the data to predict exacerbations and characterize the health status of the patient help the building of patient characterization.

TOLIFE will develop:

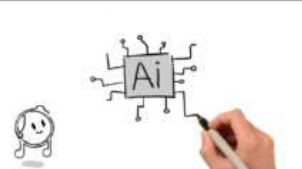
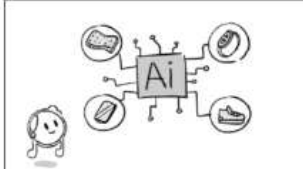
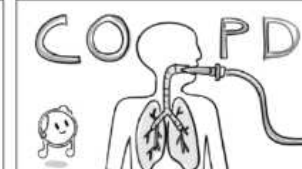
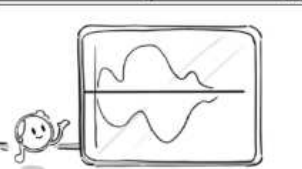

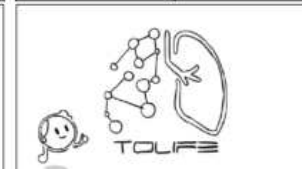
- a Patient Management Tool (PMT) to support the clinician decisions
- a Disease Information Tool (DIT) for patients and caregivers that provides lifestyle indications depending on the patients' health status


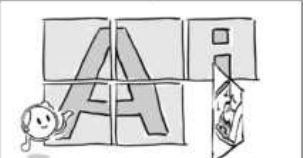
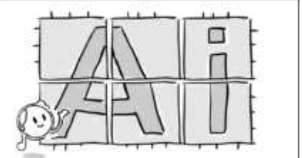



TOLIFE project aim to be a new Communication channel between clinicians, patients and caregivers with the main purposes to predict exacerbation, assess health outcomes and characterize the patient status.



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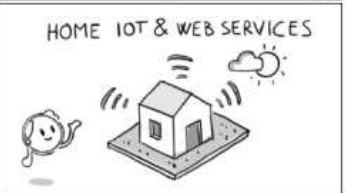

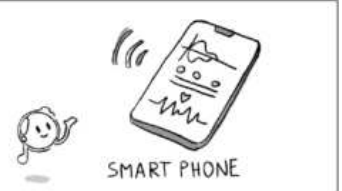

7.3.2 Storyboard

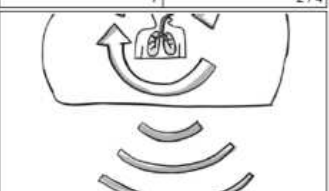

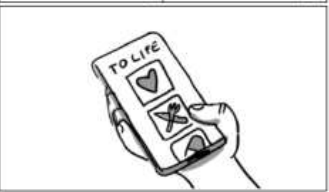
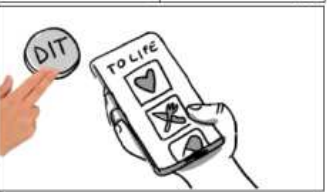
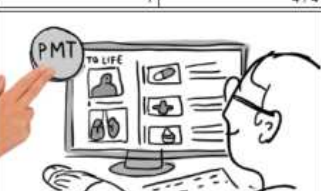
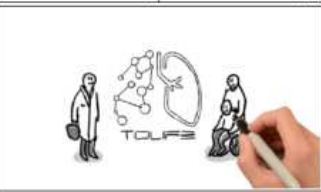
ToLife		Page 1/5	
Scene 1	Panel 1/2	Scene 1	Panel 2/2
			
Dialog The combination of Artificial Intelligence and Smart Sensing technologies	Dialog can improve life quality in patients affected by Chronic Obstructive Pulmonary Disease (COPD).	Dialog Measuring lung function alone is not sufficient to make the optimal therapeutic decision	
Notes The hand draws the scene. A small oxygen bubble enters the frame.	Notes	Notes The scene changes, the letters COPD appears. The camera movement follows the tube.	
Scene 2	Panel 2/3	Scene 2	Panel 3/3
			
Dialog although COPD Exacerbations impact on patients' wellbeing.	Dialog hospitalization, survival outcomes and healthcare costs.	Dialog TOLIFE is a European project involving 12 partners from four different countries	
Notes The camera stops framing the monitor of the analysis.	Notes The scene changes. There is an Hospital and money are falling like rain through the frame.	Notes The scene changes, TO LIFE logo appears.	

ToLife		Page 2/5	
Scene 4	Panel 1/5	Scene 4	Panel 2/5
			
Dialog that aims to help patients through an AI-based solution. Technology will be used to collect Daily life pattern data	Dialog for a better management of COPD.	Dialog Unobtrusive sensing sources will be used to collect personal data about	
Notes The scene changes, there are different situations of the character's daily life: breakfast, walking, working, having a meal, relaxing and sleeping.	Notes The different squares rotate and reveal the AI letters.	Notes	
Scene 4	Panel 4/5	Scene 4	Panel 5/5
			
Dialog environment, patient's lifestyle, and responses such as symptoms, performance, psychophysiological signals	Dialog Patients will be equipped by;	Dialog Smart mattresses cover to collect data about Sleep quality, Heart and Breath rate, Environment, patient sounds.	
Notes The hand draws the different situations around the AI chips.	Notes The character walking, a car emitting smog, an exam graphic, the character that coughs	Notes The words "smart mattress cover" appear	
Scene 5	Panel 1/2		



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ToLife		Page 3/5	
Scene 5	Panel 2 / 2	Scene 6	Panel 1 / 4
			
Dialog Smart shoes to measure Walking patterns, Mobility, Gait speed		Dialog Smartwatch to measure HR / HRV, ECG, SpO2, Patient sounds, Mobility, Light exposure	
Notes The words "smart shoes" appear		Notes The words "smart watch" appear	
Scene 6	Panel 3 / 4	Scene 6	Panel 4 / 4
			
Dialog Home IoT and webservices to measure body weight and composition,		Dialog indoor air quality, weather condition	
Notes The words "home IoT & web services" appear		Notes The cloud moves at the center of the frame and the other elements go out of frame.	
Scene 7	Panel 1 / 4	Scene 7	Panel 2 / 4
			
Dialog Smartphone to measure Mobility, Patient sounds, social interaction, Light exposure		Dialog All the daily patterns of patient-specific data will be stored in the cloud	
Notes The words "smart phone" appear		Notes The cloud is filled with a character and rotating arrows	

ToLife		Page 4/5	
Scene 7	Panel 2 / 4	Scene 7	Panel 3 / 4
			
Dialog Custom analytics tools will analyze the data to predict exacerbations and characterize the health status of the patient.		Dialog TOLIFE will develop: a Patient Management Tool (PMT)	
Notes The cloud emits a WIFI signal		Notes The camera follows the signal, arriving to the doctor's computer	
Scene 8	Panel 1 / 2	Scene 8	Panel 2 / 2
			
Dialog a Disease Information Tool (DIT)		Dialog for patients and caregivers that provides lifestyle indications depending on the patients' health status	
Notes The scene changes, we see the smartphone with TO LIFE interface		Notes The hand brings in the frame the DIT element	
Scene 9	Panel 1 / 5	Scene 9	Panel 2 / 5
			
Dialog to support the clinician decisions		Dialog TOLIFE project aim to be a new Communication channel between	
Notes The hand brings in the scene the PMT element		Notes The hand draws the doctor, caregiver and patient	



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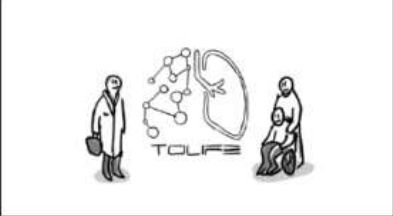
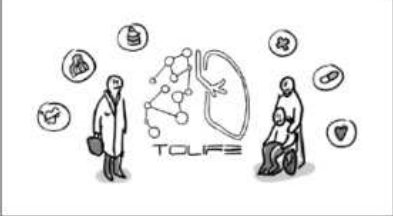

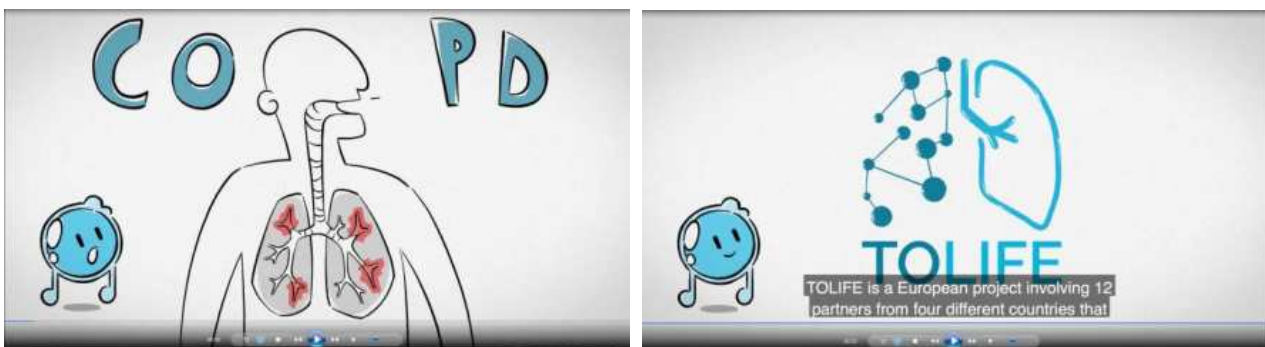
ToLife		Page 5/5	
Scene 9	Panel 2 / 5	Scene 9	Panel 3 / 5
			
<p>Dialog clinicians, patients and caregivers with the main purposes to predict exacerbation.</p>		<p>Dialog assess health outcomes and characterize the patient status.</p>	
<p>Notes</p>		<p>Notes Different element appears around the logo and characters</p>	
Scene 9	Panel 5 / 5	<p>Dialog</p>	
<p>PARTNERS AND CREDITS</p> 		<p>Notes The small oxygen bubbles goes through the frame and goes out to the partners' frame</p>	
<p>Dialog</p>		<p>Notes PArtners and credits screens</p>	

Figure 10: TOLIFE video storyboard

7.3.3 Video frames



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Figure 11: TOLIFE video frames



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7.4 Preliminary press release

TOLIFE first press release consists of a general description of the project, useful as communication tool for the press. An English text has been written and it will be uploaded on the project website.

This is the text:

Artificial Intelligence for Chronic obstructive pulmonary disease: Europe finances TOLIFE project

1st September 2022 - TOLIFE project – acronym of “Combining Artificial Intelligence and smart sensing TOward better management and improved quality of LIFE in chronic obstructive pulmonary disease” – has just started. The aim is to improve the management and personalization of the treatment of highly complex chronic diseases such as chronic obstructive pulmonary disease (COPD). The project, funded by the European Union’s framework program for research and innovation Horizon Europe under the call Tackling diseases, is coordinated by Prof. Alessandro Tognetti of the University of Pisa; the budget is about 6 million euros for a duration of four and a half years.

TOLIFE main objective is developing and clinically validating a platform based on artificial intelligence and non-invasive sensors to improve the management and personalization of the treatment of highly complex chronic diseases. The platform will be optimized and validated in “real life” conditions on patients with chronic obstructive pulmonary disease (COPD). TOLIFE’s approach to COPD management consists in analysing data taken from the patient during daily activities - thanks to a platform of wearable and non-invasive sensors - in order to predict and mitigate exacerbations and continuously evaluate the individual's state of health patient to reduce mortality, improve quality of life and mitigate healthcare costs. Exacerbation prediction and health assessment will be leveraged by clinicians through a patient management tool to implement early and personalized treatment. A software interface will also be developed for the patient to inform him about his state of health, the specific treatment plan and to provide useful information for a correct lifestyle.

The project is carried out by an international multidisciplinary consortium. In addition to UNIPI, the Consortium is composed by the CNR IFC, Istituto Superiore di Sanità and Adatec SRL (Italy), beWarrant (Belgium), Universidad Politecnica de Madrid (Spain), Techedge España (Spain), Fundacion Privada Instituto de Salud Global Barcelona (Spain), Consorcio Mar Parc de Salut de Barcelona (Spain), Time.Lex (Belgium), European Federation of Asthma & Allergy Associations (Belgium) and Pneumologisches Forschungsinstitut an der LungenClinic Grosshansdorf GmbH (Germany).



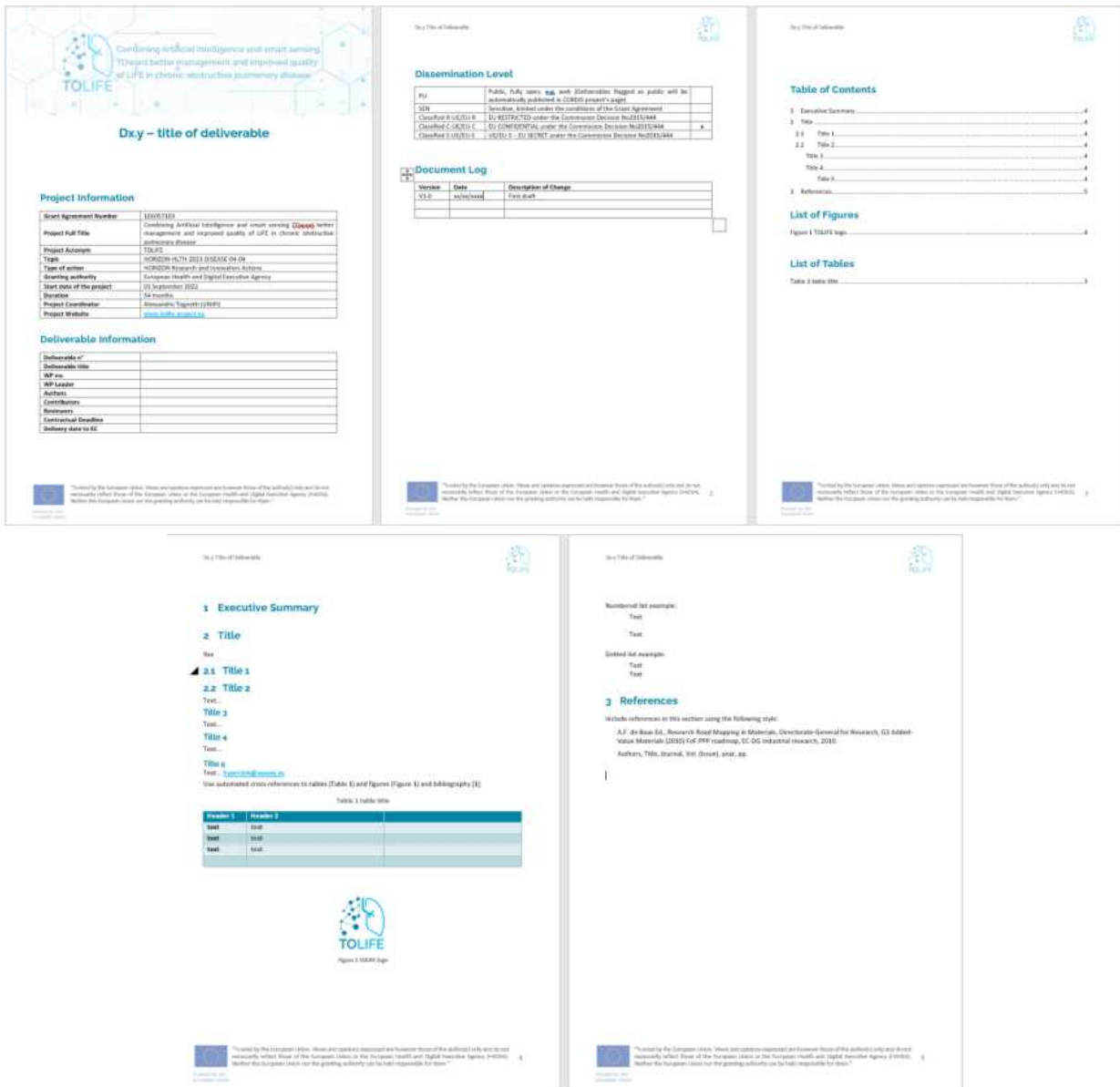
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7.5 Project templates

Project templates are internal tools to use in order to produce documents with a common structure and graphic identity. The developed templates are:

- the project deliverable template;
- the project minutes template;
- the project agenda template;
- the WPs presentation template.

7.5.1 Project Deliverable templates



Dissemination Level

EU	Public, fully open, e.g. with BioRxiv/medRxiv. Posted as public with the automatically published in ORCID project's page!
SEN	Selector, included under the conditions of the Grant Agreement
Classified H2020-EU	EU RESTRICTED under the Commission Decision No2313/444
Classified CACUL-EU	EU CONFIDENTIAL under the Commission Decision No2313/444
Classified L10/2016	EU SECRET under the Commission Decision No2313/444

Document Log

Version	Date	Description of Change
01.0	not/used	First draft

Table of Contents

- 1 Executive Summary 4
- 2 Title 4
- 2.1 Title 1 4
- 2.2 Title 2 4
- Title 3 4
- Title 4 4
- Title 5 4
- 3 References 5

List of Figures

- Figure 1 TOLIFE logo 6

List of Tables

- Table 1 table title 9

1 Executive Summary

2 Title

Text

2.1 Title 1

Text

2.2 Title 2

Text

Title 3

Text

Title 4

Text

Title 5

Text

Use automated cross references to tables (Table 1) and figures (Figure 1) and bibliography (1)

Table 1. table title

Variable 1	Variable 2
text	text
text	text
text	text

3 References

Include references in this section using the following style:

A.J. de Baat et al., Research Road Mapping in Materials, Directorate-General for Research, EU Address-Value Materials (2020) C4-RP100 roadmap, CC-BY and actual research, 2018.

Authors, Title, Journal, Vol (Issue), year, pp.



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7.5.2 Project minutes template

XXXXXXX MEETING – MX

Minutes
Project Information

Grant Agreement Number	101057103
Project Full Title	Combining Artificial Intelligence and smart sensing Toward better management and improved quality of LIFE in chronic obstructive pulmonary disease
Project Acronym	TOLIFE
Topic	HORIZON-HEALTH-2021-DISEASE-04-04
Type of action	HORIZON Research and Innovation Actions
Granting authority	European Health and Digital Executive Agency
Start date of the project	01 September 2022
Duration	54 months
Project Coordinator	Alessandro Tognetti (UNIFI)
Project Website	www.tolife-project.eu

Meeting Information

Date	
Location	
Start time	
End time	
List of Annexes	
Recorder	Name Surname (PARTNER SHORT NAME)
Reviewers	Name Surname (PARTNER SHORT NAME)

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PARTNER SHORT NAME	NAME & SURNAME	SIGN
1. UNIFI		
2. CNR		
3. TLX		
4. ISS		
5. BEWH		
5.1. WH		
6. LPM		
7. TCE		
7.1. TCE IT		
8. ISG		
9. PBI		
10. EFA		
11. ADA		
12. INM		

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Day 1 – Month – DDth, YYYY – XXXXXX MEETING – Mx

TIME (CET)	Topic	PARTNER SHORT NAME Name & Surname
	Resume of the session	
	Break	
	WP1	
	Resume of the WP1 status	
	WP2	
	Resume of the WP2 status	
	WP3	
	Resume of the WP3 status	
	WP4	
	Resume of the WP4 status	
	WP5	
	Resume of the WP5 status	
	WP6	
	Resume of the WP6 status	
	WP7	
	Resume of the WP7 status	

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TIME (CET)	WPS	PARTNER SHORT NAME Name & Surname
	Resume of the WPS status	
	Action plan for the next 6 months	Alessandro Tognetti UNIFI
	Resume of the Action plan for the next 6 months	
	Closing of the meeting	

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7.5.3 Project agenda template

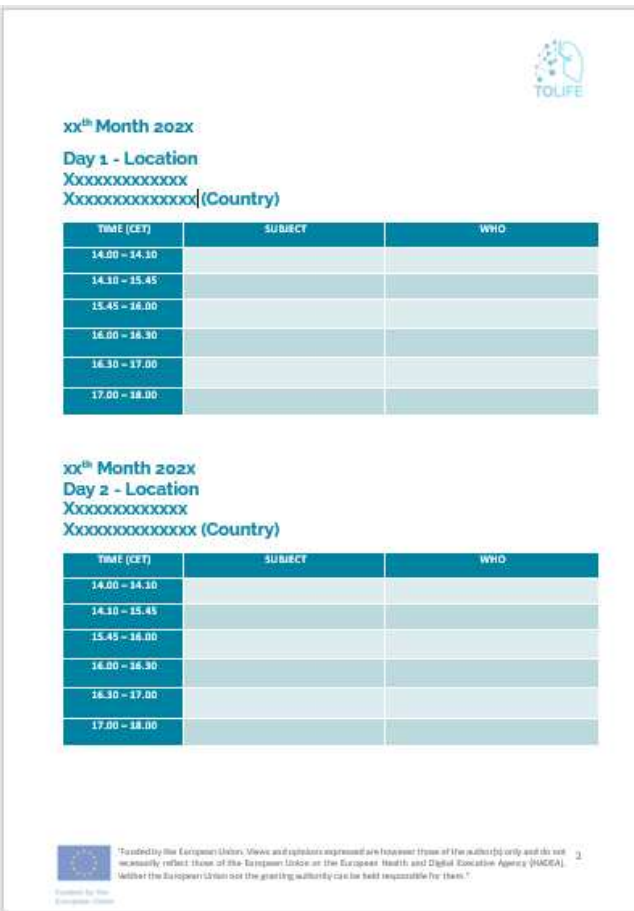


XXXXXXXX MEETING – MX

Project Information

Grant Agreement Number	101057103
Project Full Title	Combining Artificial Intelligence and smart sensing to better management and improved quality of LIFE in chronic obstructive pulmonary disease
Project Acronym	TOLIFE
Topic	HORIZON-HEALTH-2021-DISEASE-04-04
Type of action	HORIZON Research and Innovation Actions
Granting authority	European Health and Digital Executive Agency
Start date of the project	01 September 2022
Duration	54 months
Project Coordinator	Alessandro Tognetti (UNIFI)
Project Website	www.tolife-project.eu

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xxth Month 202x

Day 1 - Location
XXXXXXXXXXXXX
XXXXXXXXXXXXX (Country)

TIME (CET)	SUBJECT	WHO
14.00 – 14.30		
14.30 – 15.45		
15.45 – 16.00		
16.00 – 16.30		
16.30 – 17.00		
17.00 – 18.00		

xxth Month 202x

Day 2 - Location
XXXXXXXXXXXXX
XXXXXXXXXXXXX (Country)

TIME (CET)	SUBJECT	WHO
14.00 – 14.30		
14.30 – 15.45		
15.45 – 16.00		
16.00 – 16.30		
16.30 – 17.00		
17.00 – 18.00		

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7.5.4 WPs presentation template

Combining Artificial Intelligence and smart sensing
Toward better management and improved quality
of LIFE in chronic obstructive pulmonary disease

TOLIFE

xxM Technical Meeting
Xath-xath Month 202x

WPX - WPX Title
Name & Surname (Partner short name)

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WPX Objectives

Objectives	
Timing	Start date: Mx (dd/mm/yyyy) End date: Mx (dd/mm/yyyy)
Partners involved	

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WPX tasks

Tasks	Timing	Task leader
regularly task number and title	Mx Mx	Acronym of the partner

WP Leader Login

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Task x1 - Title

Objective	
Timing	Planned Start: Mx (dd/mm/yyyy) Actual Start: Mx (dd/mm/yyyy) Planned End: Mx (dd/mm/yyyy) Actual End: Mx (dd/mm/yyyy)
Task leader	
Partners involved	

Task Leader Login

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Action Plan and Main Priorities for next 6 months - details

Activity	Partners involved	Main outcome	Deadline
			Mx (dd/mm/yyyy)

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List of deliverables

ID	Deliverable name	Lead partner	Due date
x-1			Mx (dd/mm/yyyy)
x-2			Mx (dd/mm/yyyy)
x-3			Mx (dd/mm/yyyy)
x-4			Mx (dd/mm/yyyy)
x-5			Mx (dd/mm/yyyy)

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Contacts

Name & Surname
Partner name
E-mail

Name & Surname
Partner name
E-mail

Name & Surname
Partner name
E-mail

Name & Surname
Partner name
E-mail

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Combining Artificial Intelligence and smart sensing
Toward better management and improved quality
of LIFE in chronic obstructive pulmonary disease

TOLIFE

THANKS FOR YOUR ATTENTION!

www.tolife-project.eu

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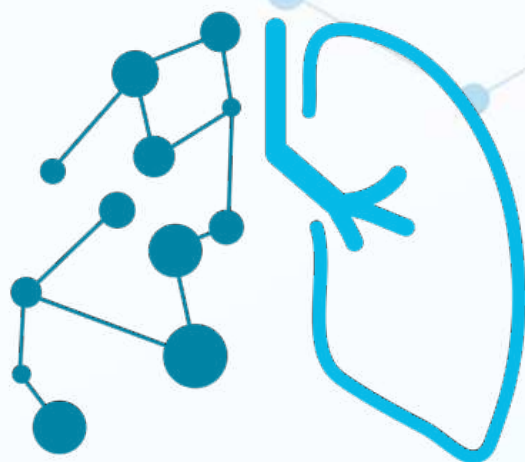
8 Conclusion

TOLIFE Communication basics are the main tools to be used for dissemination and communication purposes. They will be periodically updated by BEWH with the contribution of all the partners of the project. The updates on the website will be related to new conferences and events in which the project will participate, news and/or publications related to TOLIFE, images and updates from project meetings; public deliverables will be uploaded in the download section. Finally, a section dedicated to the results of the project will be created in which the data and images of the materials and technologies developed in the project will be published. Also, the poster and the brochure will be updated with the project results and new communication tools will be developed along the project to support dissemination and communication activities.



9 Annex I





TOLIFE

LOGO DESIGN SPECIFICATIONS



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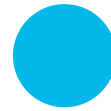
G.A. n. 101057103

Powered by beWarrant S.L.

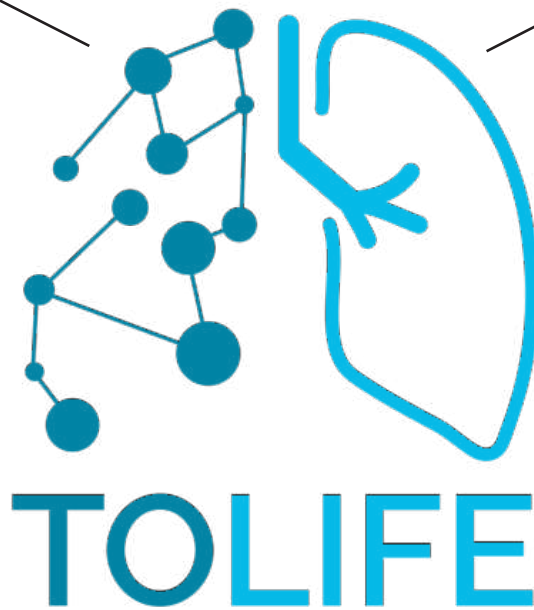
LOGOTYPE + PROJECT ACRONYM



#0083a4 = HEX
C=82 M=31 Y=24 K=7
R= 0 G=131 B=164



#04b9e7 = HEX
C=71 M=0 Y=5 K=0
R= 4 G=185 B=231



TO BE USED

in small or big dimensions. Advised when the background is uniformly colored (eg. light photography or light illustration)
It can be used for ROLL-UP, BROCHURE, POSTER, FLYER etc.

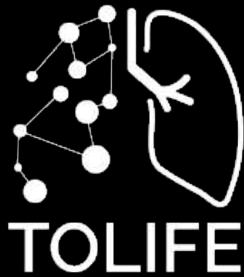
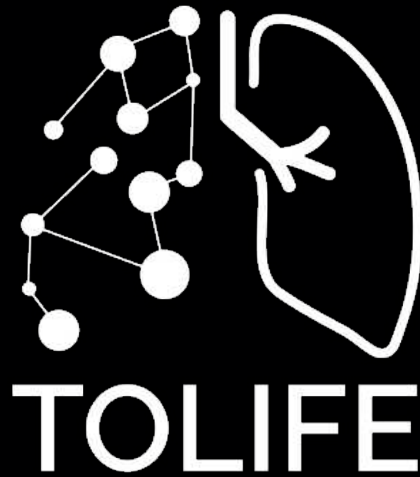
LOGO + PROJECT TITLE



Combining Artificial Intelligence and smart sensing
TOward better management and improved quality
of LIFE in chronic obstructive pulmonary disease

TO BE USED
in big dimensions for TEMPLATE PRESENTATION OR BANNER
FOR EVENTS.

TOLIFE LOGO VARIANTS



Combining Artificial Intelligence and smart sensing
TOward better management and improved quality
of LIFE in chronic obstructive pulmonary disease

TOLIFE WHITE VERSION

WHITE 100% opacity

Advised when the background is not uniformly colored (eg photography or illustration) but dark in value.

Monochrome reproduction


(Specific print process on clothing and merchandise or with Pantone)


CHARACTERISTICS

FONT

The font used here to create the LOGO is Raleway semibold. Raleway is one of the pre-installed fonts by Microsoft and Adobe software, so it is easily accessible for everyone.

COLORS

 #0083a4 = HEX
C=82 M=31 Y=24 K=7
R= 0 G=131 B=164

 #04b9e7 = HEX
C=71 M=0 Y=5 K=0
R= 4 G=185 B=231

THE USE OF THE EU FLAG WITH THE PROJECT LOGO

The EU emblem, in conjunction with the funding statement, must be prominently featured on all communication material, such as printed or digital products or websites and their mobile version, intended for the public or for participants.

The placement of the EU emblem should not give the impression that the beneficiary or third party is connected in any way to the EU institutions. It is therefore recommended to place the EU emblem at a distance from the third-party organisation's logo. Apart from the emblem, no other visual identity or logo may be used to highlight the EU support. These are examples.

The placement of the EU emblem will depend on the design of the publication.

FUNDING STATEMENT

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PLACEMENT OF THE EU FLAG WITH THE PROJECT LOGO ON COMMUNICATION MATERIAL



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EXAMPLE



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